



Date: 11/3/22

Review Date: 1/3/24

Provision Statement from Laboratory Media Education

Laboratory Media Education will:

- Provide full and relevant details of it's offer to all relevant parties.
- Provide information of start dates and availability to the S.S.S.f.N.
- Provide all tools equipment and materials needed
- Provide a set of personal safety equipment required for practical work where necessary , together with appropriate training for it's use.
- Ensure a clear process for reporting of accidents
- Collect and supply necessary data for audit requirements
- Contact the Engage Trust. (and local authority, if appropriate) where the behaviour of progress of a young person is causing concern.
- Monitor progress and provide regular written reports to the relevant parties and discuss the report with the learner.
- Record and report on individual attendance agreed with Engage Trust S.L.A.
- Ensure that moderation and quality assurance systems are robust and meet any external requirements i.e. accreditation / health and safety.
- Ensure the Engage Trust is regularly updated about placement availability and the range of options available to students and schools.
- Ensure that all funding provided by The Engage Trust is used specifically to fund the designated project and not any other related projects.
- Ensure that al DfE Recommended policies are in place and easily accessible for staff, parents, pupils and The Engage Trust
- Provide a structured programme of learning with clear aims, objectives and methods.
- Provide a clear induction process for students
- Employ staff with relevant qualifications and skills

02/03/2020

Paul Weston